



**Príomhoifigeach Daoine**

Feidhmeannacht na Seirbhísí  
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**Chief People Officer**

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- Each Regional Executive Officer**
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- Each Hospital Group CEO**
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- Each Chief Officer CHOs**
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- Each CEO Section 38 Agencies**
- Each HR Manager Section 38 Agencies**
- Each Employee Relations Manager**
- Each Group Director of Nursing & Midwifery**
- Each Group Director of Midwifery**
- Each Clinical Director**
- Director National Ambulance Service**

**From:** Anne Marie Hoey, Chief People Officer

**Date:** 1<sup>st</sup> July 2024

**Subject:** HR Circular 015/2024 - Revised HR policy on Medical Clinical Observership

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Dear Colleagues

Please find attached revised Doctor Description and Policy on Medical Clinical Observerships (Doctor) in the HSE. This circular and related policy provide updates on the Occupational Health clearances required and supersedes HR Circular [011/2024](#).

The revised attached Policy, Medical Clinical Observership Doctor description, eligibility criteria and applicant FAQ documents are available on [HSeLanD](#) [Go to Hubs & Resources > Discovery Zone > Human Resources > HSE Recruitment & Selection Toolkit> HSE Recruitment & Selection Additional Recruitment Resources].

**Queries:**

Queries from individual employees or managers in relation to this memorandum should be referred to the local Medical Manpower Manager.

Queries from HR Departments in relation to the recruitment process may be referred to [gsa.recruitment@hse.ie](mailto:gsa.recruitment@hse.ie).

Yours sincerely



**Anne Marie Hoey**  
**Chief People Officer**