



Príomhoifigeach Daoine

Feidhmeannacht na Seirbhísí
Sláinte Ospidéal Dr. Steevens',
Baile Átha Cliath 8, D08 W2A8

Chief People Officer

Health Service Executive,
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To:

- Chief Executive Officer**
- Each Regional Executive Officer**
- Each National Director**
- Each Assistant National Director HR**
- Each Assistant Chief Finance Officer**
- Each Hospital Group CEO**
- Each Hospital Group Director of HR**
- Each Chief Officer CHOs**
- Each Head of HR CHOs**
- Head of HR, PCRS**
- Each CEO Section 38 Agencies**
- Each HR Manager Section 38 Agencies**
- Each Employee Relations Manager**
- Each Group Director of Nursing & Midwifery**
- Each Group Director of Midwifery**
- Each Clinical Director**
- Director National Ambulance Service**

From: Anne Marie Hoey, Chief People Officer

Date: 16th April 2024

Subject: HR Circular 006/2024 - Temporary Reinstatement of Special Scheme of Paid Leave for Public Health Service Employees Unfit for Work Post-COVID-19 Infection until 30th June 2024

Dear Colleagues

I refer to the *Temporary Scheme of Paid Leave for Public Health Service Employees Unfit for Work post COVID-19 Infection* as set out in HSE HR Circular 22/2022 **here**.

I wish to advise that a temporary three-month reinstatement of the Special Scheme is granted, from the cessation date (31st March 2024) to conclude on **30th June 2024**.

This three-month reinstatement is sanctioned by the Department of Public Expenditure NDP Delivery and Reform (DPENDPR) on a once-off basis. All eligibility criteria and terms remain as per the original Special Scheme. The reinstatement only applies to those employees previously availing of the Special Scheme and excludes any new applications.

Costs arising from the reinstatement of the Special Scheme must be met from within existing resources.

The sanction for reinstatement is granted retrospectively from 1 April 2024. Please ensure that the ordinary¹ sick leave record of those impacted employees is amended so that sick leave utilised from 1 April 2024 to date is restored to them.

Please ensure that impacted employees within your area of responsibility are notified without delay that a three month extension has been granted. Please ensure that each employee is advised in writing of the cessation date of 30th June 2024 in all future communications in respect of the Special Scheme.

Please ensure that this Circular is brought to the attention of all relevant managers in your area of responsibility and the impacted employees are notified without delay.

Queries

Queries from individual employees or managers regarding these arrangements should be referred to local HR Departments/Employee Relations Departments. Please note that the National HR Help Desk is also available to take queries on 1850 444 925 or email: ask.hr@hse.ie

Queries from HR Departments on the contents of this Circular may be referred to National Employee Relations, HR Directorate, 63-64 Adelaide Road, Dublin 2 Tel: 01 6626966, Email: info.t@hse.ie

Yours sincerely



Anne Marie Hoey
Chief People Officer

¹ Sick leave granted under the Public Service Sick Leave Scheme.