

**NCCP NATIONAL EXECUTIVE TEAM MEETING**

**Date:** Monday 8<sup>th</sup> July 2024 @ 10.30am, MS Teams

**Present:** R. Ó Laoide (Chair), H. Burns, P. Cafferty, T. Hanan, P. Heckmann, T. Holohan and M. Keane

**Apologies:** F. Bonas, C. Faul, A. Hill and T. McCarthy

**Invited:** R. Conway, T. Flattery, N. Keating for F. Bonas, S. Kelly, C. Mellett and A. McLoughlin.

**Invited for specific items:** Item A1: M. Lowery and C. Meaney.

A. PRESENTATIONS	
<b>A1</b>	<p><b>Molecular update (Prof. Maeve Lowery, NCCP National Clinical Programme Lead in Translational Cancer Medicine)</b></p> <ul style="list-style-type: none"> <li>The Executive noted the developments made in this programme.</li> <li>Structured investment in testing, including that to accompany drug treatment should be considered as part of service planning process and integrated into the MDM. It was noted that a tiered approach was needed for more complex testing, as appropriate. It is also important to distinguish between somatic and hereditary testing for the management of cancer.</li> </ul>
B. MINUTES & MATTERS ARISING	
<b>B1</b>	<p><b>Minutes of the previous meeting</b></p> <ul style="list-style-type: none"> <li>The minutes of June 10<sup>th</sup> meeting were agreed.</li> </ul>
<b>B2</b>	<p><b>Matters Arising</b></p> <ol style="list-style-type: none"> <li>Draft NCCP Executive Terms of Reference (R. Ó Laoide) <ul style="list-style-type: none"> <li>To be discussed at September meeting.</li> </ul> </li> <li>Draft framework for KPI monitoring (R. Conway/ T. Holohan) <ul style="list-style-type: none"> <li>Work is ongoing. Draft proposal to be presented to IMF when complete followed by update at future NCCP Executive meeting.</li> </ul> </li> </ol>
C. DIRECTOR'S ITEMS	
<b>C1</b>	<p><u>Surgical centralisation</u></p> <ul style="list-style-type: none"> <li>Pelvic exenteration – work is ongoing.</li> </ul> <p><u>National Service Plan</u></p> <ul style="list-style-type: none"> <li>NCCP planning process for 2025 is underway.</li> </ul> <p><u>Recruitment moratorium</u></p> <ul style="list-style-type: none"> <li>HSE Pay and Numbers Strategy awaiting approval.</li> <li>Priority areas have been highlighted.</li> </ul> <p><u>Stakeholder events</u></p> <p>Recent events:</p> <ul style="list-style-type: none"> <li>Event for the Alliance of Community Cancer Support Centres and Services – Farmleigh – June 27<sup>th</sup></li> </ul>

<b>D. STANDING ITEMS</b>		
<b>D1</b>	<b>EU Cancer Projects</b> <ul style="list-style-type: none"> <li>• CCI4EU – tailored deep dive confirmed</li> <li>• Cancer Mission Hub – work is ongoing</li> <li>• Crane – work ongoing</li> <li>• JANE 2 – work ongoing</li> </ul>	
<b>E1</b>	<b>Cancer Intelligence (T. Holohan/ R. Conway)</b> <ul style="list-style-type: none"> <li>• Monthly KPI performance was noted.</li> </ul>	
<b>E2</b>	<b>Community Oncology (H. Burns for T. McCarthy)</b> <ul style="list-style-type: none"> <li>• SunSmart campaign was a recent award winner.</li> <li>• Recent focus group meeting with HIQA to discuss national guideline for radiology procedures.</li> <li>• Ongoing collaboration by NCCP on a draft cervical cancer elimination plan.</li> <li>• Lung cancer awareness campaign is due to commence Q3 2024.</li> </ul>	
<b>E3</b>	<b>Cancer Nursing (T. Hanan)</b> <ul style="list-style-type: none"> <li>• Community Cancer Nursing elearning programme on HSEland is due to be launched Q3.</li> <li>• NCCP Nursing team recently facilitated a clinical nurse leaders forum which had good representation from Type 1,2 &amp; 3 hospitals. Next meeting planned for September 13<sup>th</sup></li> <li>• Acute Oncology Nursing Service <ul style="list-style-type: none"> <li>○ Twenty four out of twenty six hospital site visits have been completed.</li> <li>○ Pilot completed on video enabled care to support AOS nursing assessment, now progressing to roll out in the Saolta group.</li> </ul> </li> <li>• Patient information booklet has been translated into four languages.</li> </ul>	
<b>E4</b>	<b>Surgical Oncology Programme (A. Hill)</b> <p>No update at this meeting.</p>	
<b>E5</b>	<b>Surgical Centralisation (T. Holohan/A. Hill)</b> <ul style="list-style-type: none"> <li>• Work is ongoing.</li> <li>• Draft proposal to be presented to IMF when complete followed by update at future NCCP Executive meeting.</li> </ul>	
<b>E6</b>	<b>Radiation Oncology (N. Keating)</b> <ul style="list-style-type: none"> <li>• Improvement noted in KPI performance. Performance is being impacted by a vacancy rate for Radiation Therapists at over 25%.</li> <li>• All sites have implemented the prostate and breast hypo fractionation guideline changes.</li> <li>• SLRON Equipment replacement project is progressing with design team appointed and project plan developed.</li> <li>• NPRO Beaumont expansion project: work is ongoing.</li> <li>• UHL Radiotherapy contract: recent meeting with UHL to discuss options for the service and new developments proposed.</li> <li>• UPMC contract negotiations are ongoing.</li> <li>• Proton service to be discussed as part of Shared Island cancer developments.</li> <li>• National Review of Radiation Therapists: draft document and recommendations have been circulated pending finalisation. Budgetary position for implementation of recommendations to be clarified by DOH.</li> </ul>	

<b>E7</b>	<b>Systemic Therapy Programme [Medical Oncology/Haemato-oncology] (P. Heckmann/M.Keane)</b>	
	<ul style="list-style-type: none"> <li>• <b>Medical oncology KPIs</b> <ul style="list-style-type: none"> <li>○ Some centres remain challenged.</li> <li>○ 9 new day ward treatment spaces are due to open at St. Vincent's University Hospital in Q3.</li> </ul> </li> <li>• Recent meeting with project team from TCD who are undertaking a project on behalf of NDTP on consultant medical oncology workforce planning.</li> <li>• Recruitment moratorium is impacting on delivery of care.</li> <li>• AOS governance: Following discussion it was agreed that a framework needs to be developed by the Systemic Therapy Programme</li> </ul> <p><b>Molecular</b></p> <ul style="list-style-type: none"> <li>• NCCP Genomic Test Directory for Cancer: Ovarian and CRC are published on the NCCP website. This has been communicated to the relevant SACT Clinical Advisory Group and to the Chairs of the Gynae and Colorectal Lead Group.</li> <li>• HRD testing now available in-country in SJH and Beaumont.</li> </ul> <p><b>Cancer Drug Management Programme</b></p> <ul style="list-style-type: none"> <li>• New drug approvals for July 2024 – Chlormethine <ul style="list-style-type: none"> <li>○ For the topical treatment of mycosis fungoides-type cutaneous T-cell lymphoma (MF-type CTCL) in adult patients.</li> </ul> </li> <li>• Version 1 of the NCCP Supportive Care Antiemetic Medicines for Inclusion in National Cancer Information System (NCIS) - Haemato-Oncology Regimens has been published.</li> </ul>	
<b>E8</b>	<b>National Cancer Information System (NCIS) – P. Heckmann</b>	
	<p>Roll-out continuing:</p> <ul style="list-style-type: none"> <li>• 19 of 26 hospitals live, including 6 of the 9 Cancer Centres.</li> <li>• PIDs for Mater Misericordiae University Hospitals and Naas General Hospital are under review.</li> <li>• University Hospital Waterford, Cork University Hospital and Tallaght University Hospital are progressing with implementation projects.</li> <li>• Portlinculla and Wexford General Hospitals are experiencing challenges in resourcing the project.</li> <li>• Upgrade of NCIS Chart was completed on June 18<sup>th</sup>, some new functionalities and issue fixes were delivered.</li> </ul>	
<b>E9</b>	<b>Cancer Networks (P. Cafferty)</b>	
	<ul style="list-style-type: none"> <li>• Recent meetings with two cancer centres. Centres are awaiting update on plan for implementation of new HSE regions.</li> </ul>	
<b>F</b>	<b>FOR INFORMATION</b>	
	<ul style="list-style-type: none"> <li>• Sheila Kelly, SPR has commenced rotation placement with NCCP.</li> </ul>	
<b>G</b>	<b>AOB</b>	
	<p>National Advisor for Medical Oncology highlighted the need to ensure standard of care medication.</p> <p><b>Action: M. Keane to provide further details on key issues and steps to change. R. Ó Laoide to discuss with Chief Clinical Officer.</b></p>	M. Keane/R. Ó Laoide
<b>DATE OF NEXT MEETING</b>		
<b>9<sup>TH</sup> SEPTEMBER 2024 AT 10.30AM ON MS TEAMS</b>		