

## NCCP NATIONAL EXECUTIVE TEAM MEETING

**Date:** Monday 8<sup>th</sup> April 2024 @ 10.30am, MS Teams

**Present:** R. Ó Laoide (Chair), F. Bonas, P. Cafferty, R. Conway, C. Faul, P. Heckmann, A. Hill, M. Keane and T. McCarthy.

**Apologies:** T. Hanan

**Invited:** (Item A1) L. Marry, (Item A2) J. Gleeson, C. Osborne for T. Hanan, Ciara Mellett and T. Flattery.

A. PRESENTATIONS		
<b>A1</b>	<p>Update on NCCP National SACT Competency Programme for Nurses working in cancer care by Lisa Marry, Assistant Director of Nursing, NCCP.</p> <ul style="list-style-type: none"> <li>• The Executive noted the developments made in this programme.</li> </ul>	
<b>A2</b>	<p>Update on NCCP Risk Register by John Gleeson</p> <ul style="list-style-type: none"> <li>• Discussion on individual risks will take place at NCCP Internal Management Forum</li> <li>• Operational risks will be managed by Regional Executive Officers.</li> </ul> <p><b>Actions:</b></p> <ol style="list-style-type: none"> <li>1. Owners of risk will be assigned to members of NCCP Internal Management Forum</li> <li>2. NCCP Risk Register to be updated to include risk of 'Access to Drugs'</li> </ol>	1 & 2.P.Cafferty/J. Gleeson
B. MINUTES & MATTERS ARISING		
<b>B1</b>	<p><b>Minutes of the previous meeting</b></p> <p>The minutes of March 11<sup>th</sup> meeting were agreed.</p>	
<b>B2</b>	<p><b>Matters Arising</b></p> <ul style="list-style-type: none"> <li>• NCCP Risk Register update – as updated above</li> </ul>	
C. DIRECTOR'S ITEMS		
<b>C1</b>	<ul style="list-style-type: none"> <li>- <u>Health Regions</u> <ul style="list-style-type: none"> <li>○ Meetings held individually with a number of the REOs to date.</li> <li>○ Plan to progress Regional Cancer Leads in each of the regions.</li> <li>○ NCCP working on process of future engagement with the regions.</li> <li>○ Interim arrangements for performance oversight in HSE Centre and Regions have been put in place.</li> </ul> </li> <li>- <u>National Service Plan</u> <ul style="list-style-type: none"> <li>○ No further update on possibility of additional funding for national strategies.</li> </ul> </li> <li>- <u>Recruitment moratorium</u> <ul style="list-style-type: none"> <li>○ Consultant posts – working with CCO's Office and National HR to clarify the position in relation to consultant posts funded under previous National Service Plans.</li> <li>○ Critical front-line clinical posts – The NCCP has written to each REO</li> </ul> </li> </ul>	

	<p>in relation to specific cancer posts that have been highlighted to the NCCP by services.</p> <ul style="list-style-type: none"> <li>- <u>Surgical centralisation</u> <ul style="list-style-type: none"> <li>○ Work ongoing in relation to pelvic exenteration.</li> <li>○ Liver cancer – plan to be developed to progress centralisation.</li> <li>○ Work ongoing in relation to retroperitoneal lymph node dissection for testicular cancer.</li> </ul> </li> <li>- <u>Stakeholder events</u> <ul style="list-style-type: none"> <li>○ US/EU cancer conference to take place in Dublin April 25th and 26th</li> <li>○ Irish Melanoma Forum –May 2<sup>nd</sup></li> </ul> </li> </ul>	
<b>D. STANDING ITEMS</b>		
<b>D1</b>	<p><b>EU Cancer Projects</b></p> <p><b>CCI4EU Project</b> Survey to issue from Trinity St. James's Cancer Institute who will coordinate the national response on comprehensive cancer infrastructure's (CCI's) in Ireland including comprehensive cancer centres and comprehensive cancer care networks. Oversight will be provided by the NCCP and relevant stakeholders will be involved in the completion of the survey.</p>	
<b>E1</b>	<p><b>Evidence and Quality (F. Bonas)</b></p> <ul style="list-style-type: none"> <li>• Recent meeting with OECl team at St. James' hospital.</li> <li>• Ongoing collaboration with NCCP cancer Intelligence colleagues to agree measures for data collection.</li> </ul>	
<b>E2</b>	<p><b>Cancer Intelligence (R. Conway)</b></p> <ul style="list-style-type: none"> <li>• KPI performance was discussed.</li> </ul> <p><b>SACT KPIs</b></p> <ul style="list-style-type: none"> <li>• Recruitment moratorium is significantly impacting delivery of SACT services.</li> <li>• NCCP template SACT consent form is under review at present.</li> <li>• Increased capacity is required in ambulatory SACT daywards</li> </ul>	
<b>E3</b>	<p><b>Public Health, Community Oncology and Prevention/Early Detection (T. McCarthy)</b></p> <ul style="list-style-type: none"> <li>• Hereditary Cancer – networks MDT working group has been established.</li> <li>• Prevention – Sun Smart campaign will commence in May and will run until September 2024.</li> <li>• Virus Trends – Covid, Influenza and RSV are all trending downwards. Number of measles cases will be kept under review.</li> </ul>	
<b>E4</b>	<p><b>Cancer Nursing (C. Osborne)</b></p> <ul style="list-style-type: none"> <li>• Nursing vacancies identified across cancer services</li> <li>• Recent meeting held with Irish Cancer Society</li> </ul>	
<b>E5</b>	<p><b>Surgical Programme (A. Hill)</b></p> <ul style="list-style-type: none"> <li>• Ongoing work on surgical centralisation noted.</li> <li>• A proposed approach to breast services workforce to be considered by A Hill &amp; colleagues and discussed with NCCP breast group.</li> </ul>	
<b>E6</b>	<p><b>Radiation Oncology (C. Faul/F. Bonas)</b></p> <ul style="list-style-type: none"> <li>• Improvement noted in KPI performance.</li> <li>• CORU have improved the registration process for Radiation Therapists.</li> <li>• Radiation Oncology Working Group are focused on Cyberattack preparedness. A further update to be provided to the Executive.</li> <li>• Work is ongoing on Phase II Beaumont project.</li> <li>• Ongoing engagement with national procurement to discuss new private contracts.</li> </ul>	

<b>E7</b>	<b>Systemic Therapy Programme [Medical Oncology/Haemato-oncology] (P. Heckmann)</b>	
	<p><b><u>Cancer Drug Management Programme</u></b></p> <ul style="list-style-type: none"> <li>One new indication was approved for reimbursement Niraparib tablets from 1st March 2024.</li> </ul> <p><b><u>Other</u></b></p> <ul style="list-style-type: none"> <li>Final SIMT report due to be completed on Roche FSN SP142 Assay</li> <li>The Annual National Hospital Pharmacist meeting will take place on 1<sup>st</sup> May.</li> </ul>	
<b>E8</b>	<b>National Cancer Information System (NCIS) – P. Heckmann</b>	
	<p>Roll out continuing –</p> <ul style="list-style-type: none"> <li>Eighteen hospitals are live, including five out of nine Cancer Centres.</li> <li>Tipperary University Hospital went live Monday 10th March with SACT planning, preparation and administration.</li> <li>Sligo UH went live with tumour conference only on March 22nd. Lymphoma MDM shared with GUH.</li> <li>University Hospital Limerick go-live will be in Q2 for MDM only.</li> <li>Tallaght University Hospital have agreed PID and project calls have commenced.</li> <li>Cork University Hospital have reviewed PID and this has been approved by internal steering committee.</li> <li>NCIS team to visit University Hospital Waterford on April 10th for demo and meeting. PID still in progress.</li> <li>Testing of interface from Childrens Health Ireland EPIC EPR to NCIS progressing well.</li> </ul>	
<b>E9</b>	<b>Cancer Networks (P. Cafferty/F. Bonas)</b>	
	Ongoing meetings with cancer networks.	
<b>F</b>	<b>FOR INFORMATION</b>	
	n/a	
<b>G</b>	<b>AOB</b>	
	<ul style="list-style-type: none"> <li>HIQA - Cancer Patient Experience Survey – project manager to be appointed.</li> </ul>	
<b>DATE OF NEXT MEETING</b>		
<b>Monday 13<sup>th</sup> May 2024 @ 10.30am</b>		