



Tips for doing business with the HSE



Make sure to register on the eTenders Irish Government's electronic tendering platform administered by the Office of Government Procurement

www.etenders.gov.ie



The platform is a central facility for all public sector contracting authorities to advertise procurement opportunities and award notices



Etenders will flag when contract is advertised or when there is market sounding

If you need technical support please email irish-eproc-helpdesk@eurodyn.com or call 0818 001459 (Ireland) or +353 818001459 (International)

Things to Consider when Tendering

- ✓ Is the requirement clear? If not seek clarification in line with communication protocol specified in the Tender Documents
- ✓ Answer all the questions as fully as possible giving examples and referencing previous relevant experience
- ✓ Be clear and concise
- ✓ Follow the requested format and Instructions to Tenderers
- ✓ Attach all requested documentation and/or sample as requested
- ✓ Make sure to get your tender submission complete and submitted ON TIME