



To: Suppliers in IFMS Implementation Groups 2 & 3

Re: Introduction to HSE IFMS (Integrated Financial Management and Procurement System) for Implementation Groups 2 & 3

Date: 16th October 2024

Dear Supplier,

I am writing to inform you about the ongoing implementation of an Integrated Financial Management and Procurement System (IFMS) for the Health Sector.

IFMS is a project within the HSE's Finance Reform Programme to introduce a single national integrated finance and procurement management system throughout the Health Services. IFMS provides the HSE with standardised finance and procurement processes, and a new operating model based on shared services. IFMS is being rolled out on a phased implementation basis and is operational in the East of the country since July 2023.

You have been identified as a supplier within the next implementation phases of IFMS. IFMS is planned to go live in Implementation Group 2 and Implementation Group 3 in April 2025 and July 2025 respectively (see Appendix).

What does this mean for you as a supplier?

While there is no action required of you at this time, you can expect changes to the way you will interact with the HSE, such as:

- All invoices will be required to quote an official HSE IFMS **Purchase Order Number (PO)**.
- There will be greater use of **electronic documentation**.
- Applicable suppliers will be set up on digital catalogues to enable **self-service procurement** by HSE staff.
- The HSE will move to a **centralised management of invoices**, meaning a streamlined Accounts Payable process for suppliers.

What support will be provided to you?

I am aware that the implementation of IFMS will bring about some fundamental changes to existing processes. To guide you through this change, I want to assure you that support will be provided over the coming months. Dedicated helpdesks will be available, as well as a supplier FAQ (Frequently Asked Questions) Document. Find out more about the IFMS Project by visiting: <https://www.hse.ie/eng/about/who/finance/financereformprogramme/technologyfinancereform/>

Further communications in respect to what this will mean for your business will be issued over the coming months.

Yours Sincerely,

Francis Mollen
Acting National Director, HSE Procurement



Appendix

IFMS Implementation Group 2 (IG2) will go live in April 2025 in the following areas:

HSE Mid West, which includes:

- CHO 3 (Limerick, Clare, North Tipperary/East Limerick)
- University of Limerick Hospital Group (ULHG)
- HSE Corporate

HSE West and North West, which includes:

- Part of CHO 1 (Sligo, Leitrim, Donegal, West Cavan)
- CHO 2 (Galway, Mayo and Roscommon)
- Saolta University Health Care Group
- HSE Corporate

Suppliers for these locations are currently in receipt of remittances from:

- Former Western Health Board supplier payments from ARAN West Galway
- Portiuncula Hospital supplier payments from SAGE system Ballinasloe
- Former North Western Health Board and former Mid-Western Health Board payments made from Stabilisation company code ST01

IFMS Implementation Group 3 (IG3) will go live in July 2025 in the following areas:

HSE Dublin and Midlands, which includes:

- Part of CHO 8 (Laois, Offaly, Longford, Westmeath)
- Dublin Midlands Hospital Group (DMHG)

HSE Dublin and North East, which includes:

- Part of CHO 8 (Meath, Louth)
- Part of CHO 1 (Cavan, Monaghan)
- RCSI Hospital Group
- HSE Corporate

HSE Dublin and South East, which includes:

- All of CHO 5 (Kilkenny, Carlow, Tipperary South, Waterford, Wexford)
- Ireland East Hospital Group
- HSE Corporate

HSE South West, which includes:

- CHO 4 (Cork, Kerry)
- South/South West Hospital Group
- HSE Corporate

Suppliers for these locations are currently in receipt of remittances from:

- Former Midland Area Health Board payments from SAP Midlands Tullamore
- Former North Eastern Health Board payments from SAP NEHB Kells
- Former Southern Health Board payments from ARAN South Cork
- Former South Eastern Health Board payments from ARAN South East Kilkenny