

National Clinical Programme Respiratory
A Competency Framework for Pulmonary Rehabilitation Services
For Physiotherapists.
October 2024







Introduction

This document has been created by the National Clinical Programme Respiratory (NCP Respiratory) and a specialist respiratory physiotherapist group to address the need for a Pulmonary Rehabilitation (PR) competency framework for physiotherapy staff working in this service. Competent health care professionals are essential to the successful delivery of a PR service, which meets the needs of the patient while promoting a high quality service. Pulmonary Rehabilitation, like a lot of other health services, had to adapt during the COVID 19 pandemic and developed into a "hybrid model". This enabled the continuation of service delivery in a virtual format as well as face to face offerings when public health guidelines allowed. This hybrid model supports increased accessibility of services and will remain in place going forward and hence, this document includes competencies pertaining to hybrid PR delivery.

It is acknowledged that individual teams can differ greatly in staffing, skill mix and roles; teams can also work differently depending on local pathways and patient demographics. To date there has been a single competency document for nursing and physiotherapists providing a structured framework, meeting the needs of all service areas whilst avoiding duplication of competence assessment. With many full time Pulmonary Rehabilitation services now up and running in the Specialist Ambulatory Care Hubs there is a need to expand this competency document to include more specific competencies for each profession. This document is specific to the physiotherapy professionals.

This document provides guidance on the key competencies required to ensure the use of best practice standards and guidelines for the delivery of Pulmonary Rehabilitation. This document uses a common framework of knowledge and skills.

The overall purpose is to:

- Identify knowledge and skills required for delivering Pulmonary Rehabilitation services.
- Identify learning and development needs for staff grades, seniors and clinical specialists.
- Guide continuing professional development.
- Serve as a document to support professional and clinical supervision.

This document should be used in conjunction with respective professional body guidelines and local policies, procedures, protocols and guidelines as well as other NCP Respiratory documents including models of care.

Further Considerations

This document contains a comprehensive set of knowledge and skill sets that can be used in full or adapted according to the individuals own competency needs. Healthcare professionals can use the document as part of their Continued Professional Development (CPD) portfolio.

Using this document

Each competency is laid out in a table format so that the response can be recorded easily and can be completed electronically or on a hard copy. Within each competency there are a

number of columns to complete including date, whether the physiotherapist was deemed to be competent in the area or needing development in the area. An action plan to develop competency should be completed by the physiotherapist and documented in the comments/action plan area.

For physiotherapists at any grade working in Pulmonary Rehabilitation for the first time NCP Respiratory recommends the following:

- 1. Complete the certified e-Learning programme on Pulmonary Rehabilitation on HSELand.
- 2. Complete the certified e-Learning programmes on COPD and Asthma on HSELand.
- 3. Complete the mandatory reading identified in the Core Knowledge competency section 1 of this document.
- 4. Complete on-the-job training in Pulmonary Rehabilitation. Physiotherapists can gain practical experience working in a supernumerary capacity with experienced practitioners, which is essential for skill development in this area.

Evidence to determine success of a physiotherapy staff member to fulfil the competency criteria can be achieved through various methods e.g. practical observation, verbal communication, questioning, in service training, mandatory training, external courses, and other resources. It is not intended that observation and or achievement of the competencies be a time consuming exercise. This tool can be used over a period of time to monitor performance and professional development required. At the end of each competency there is a summary table for summary of performance, comments, actions and signatures.

After successful completion of the competencies it is recommended that the competencies will be reviewed as part of an annual appraisal/feedback to ensure competency is maintained in response to newly published evidence or guidelines.

This document can be used with physiotherapy staff working at different levels of experience i.e. staff grade, senior and clinical specialist level. This should be taken into consideration when completing the document and having a good awareness of job specifications can assist with this.

Governance and Responsibility for Completing the Document

The competencies are a shared document between the individual physiotherapist and their Physiotherapist manager. The Physiotherapist manager may delegate specific tasks to support this work to the Clinical Specialist Physiotherapist PR coordinator at a local level. In collaboration with the Physiotherapist manager, the Clinical Specialist Physiotherapist PR Coordinator is responsible for ensuring the competency document is available to all physiotherapy staff involved in delivering Pulmonary Rehabilitation (PR).

Processes for completing the document

At Clinical Specialist (CS) level the competency assessment is a self-assessment tool with Physiotherapy manager sign off. Recommendations will assist the CS to deem him/her self-competent using this "A Competency Framework for Pulmonary Rehabilitation Services for Physiotherapists".

Peer support from other Clinical Specialist physiotherapists in the Specialist Ambulatory Care Hubs is recommended if there is a requirement for upskilling identified, with a plan formulated. The CS physiotherapist is responsible for maintaining an accurate record of their continued professional development and competency to carry out their role in line with professional responsibilities. The Physiotherapist manager is responsible for supporting the CS physiotherapist in achieving competence.

At senior or staff grade level it is the responsibility of each staff member to achieve and maintain their own competency in line with professional responsibilities, with the guidance and mentorship of the Clinical Specialist Physiotherapist PR coordinator¹.

If the senior or staff grade physiotherapy staff member feels they require upskilling in one or more of the competencies, they should address this with the Clinical Specialist Physiotherapist PR coordinator¹ and/or their Physiotherapy manager where applicable. The physiotherapy staff member should formulate a plan with their identified mentor to achieve competency, within an agreed timeframe and always work within their scope of practice.

Each physiotherapy staff member is responsible for maintaining an accurate record of their continued professional development and competency to carry out their role. The Physiotherapist manager and identified mentor (Clinical Specialist Physiotherapist PR Coordinator ¹) is responsible for supporting physiotherapy staff members in achieving competence. In collaboration with the Physiotherapist manager, the CS is responsible for ensuring the document is completed and updated by each physiotherapy member of the PR team.

The Clinical Specialist Physiotherapist PR Coordinator along with the Physiotherapist manager is responsible for ensuring all physiotherapy staff are supported in achieving competence. The final competency should be signed off by both the CS physiotherapist and the Physiotherapist manager.

¹ In areas where there may be senior physiotherapists working in PR they may assist in mentoring staff grade physiotherapists if delegated by the Clinical Specialist physiotherapist.

Part 1 Clinical Competencies

Competency 1: Core knowledge

No.	Competency	Evidence	Date	Comments/Action Plan			
	The first five resources identified are mandatory and must be completed before starting work in Pulmonary Rehabilitation In relation to Core Knowledge the Physiotherapist will:						
	Complete the HSELand modules on COPD and Asthma.	Completed 🗌					
	Complete the HSELand module on <u>Pulmonary rehabilitation</u> .	Completed 🗌					
	Read the NCP Respiratory Guidance document for setting <u>up</u> <u>Pulmonary Rehabilitation (also Guidance document for setting up</u> <u>virtual Pulmonary Rehabilitation if appropriate).</u>	Completed 🗌					
	Read Irish Guidelines on Long Term Oxygen Therapy (LTOT) in Adults 2015.	Completed 🗌					
	Read American Thoracic Society Guidelines for 6 Minute Walk Test. and How to carry out a field walking test in chronic respiratory disease Anne E. Holland, Martijn A. Spruit, Sally J. Singh Breathe Jun 2015, 11 (2) 128-139; DOI: 10.1183/20734735.021314	Completed 🗌					
	Have knowledge and an understanding of respiratory anatomy & physiology.	Competent Area for development					
	Have knowledge and an understanding of pathophysiology of Chronic Lung Disease (CLD). Have knowledge and an understanding of CLD risk factors.	Competent Area for development Competent					
	Have knowledge and an understanding of timescales for recovery from exacerbation & exacerbation risks factors.	Area for development Competent Area for development Area for development					
	Have knowledge and an understanding of pulmonary assessments, diagnostics tests & procedures, staging of CLD.	Competent Area for development					

Have knowledge and an understanding of the inclusion & exclusion	Competent 🗌	
criteria for PR.	Area for development 🗌	
Have knowledge and an understanding of exercise physiology and	Competent 🗌	
effects of exercise on respiratory & cardiovascular systems.	Area for development 🗌	
Have knowledge and an understanding of benefits and potential risks	Competent 🗌	
of exercise on respiratory disease.	Area for development 🗌	
Have knowledge and an understanding of physiological response	Competent 🗌	
(normal and abnormal) to exercise and adaptations required.	Area for development 🗌	
Have knowledge and an understanding of exercise prescription	Competent _	
methodology for cardiovascular endurance and resistance training for a patient with CLD.	Area for development 🗌	
Have knowledge and an understanding of absolute and relative	Competent 🗌	
contraindications to exercise and indications to terminate and exercise session.	Area for development 🗌	
Have knowledge and an understanding of common comorbidities that	Competent 🗌	
may limit an individual's ability to exercise or exercise safely.	Area for development 🗌	
Have knowledge and an understanding of current recommendations	Competent	
for exercise activity for individuals with CLD.	Area for development 🗌	
Have knowledge and an understanding of tailored rehabilitation	Competent	
interventions to meet the needs of the CLD patient.	Area for development 🗌	
Have knowledge and an understanding of pharmacological therapy for	Competent _	
CLD.	Area for development	
Have knowledge and an understanding of effective behavioural	Competent _	
change strategies.	Area for development 🗌	
Have knowledge and an understanding of the role of other Health Care	Competent 🗌	
Professionals (HCPs) in self-management & the education component of PR.	Area for development 🗌	
Have knowledge and an understanding of relevant national standards,	Competent 🗌	
policies and guidelines	Area for development 🗌	

Competency Achieved					
Improvement required 🗔	Agreed action [] (outline as appropriate)	Date:			
Yes competency achieved 🗔	Comments:	Date:			
Signed Reviewee: Print Name:	Signed reviewer: Print Name:	Date:			

Competency 2: Patient Assessment & Management

		Date	Comments/Action plan				
n relation to patient assessment and management the Physiotherapist will:							
ive knowledge and an understanding of adherence to consent & OPR policies.	Competent Area for development						
eve the necessary skills to perform a relevant symptom history, a sysical history for each individual.	Competent Area for development						
ive the necessary skills to collate and interpret information prior to sessment including Pulmonary Function Tests (PFTs), Arterial Blood ises (ABGs), and Chest X-ray (CXR).	Competent Area for development						
eve the necessary skills to explain assessment process to individual.	Competent Area for development						
 Past Medical History. Past and current respiratory status. Co morbidities and functional impairment. Current symptoms. Identify inappropriate referrals based on absolute and relative 	Competent Area for development						
1)	ve the necessary skills to perform a relevant symptom history, a visical history for each individual. ve the necessary skills to collate and interpret information prior to ressment including Pulmonary Function Tests (PFTs), Arterial Blood res (ABGs), and Chest X-ray (CXR). ve the necessary skills to explain assessment process to individual. ve the necessary skills to ascertain Past Medical History. Past and current respiratory status. Co morbidities and functional impairment.	Area for development Area for development	re the necessary skills to perform a relevant symptom history, a sical history for each individual. re the necessary skills to collate and interpret information prior to essment including Pulmonary Function Tests (PFTs), Arterial Blood ses (ABGs), and Chest X-ray (CXR). re the necessary skills to explain assessment process to individual. re the necessary skills to ascertain Past Medical History. Past and current respiratory status. Competent Area for development Area for				

Have knowledge and an understanding of current medications and their implications for exercise.	Competent Area for development
Have the necessary skills to ascertain previous and current levels of exercise activity through discussion and identify limitations.	Competent Area for development
Have the necessary skills to perform risk stratification according to assessment include falls risk and risk of exercise –induced hypoxia. Consider risk factors for severe disease, including current smoking and poor inhaler adherence, particularly important in asthma population.	Competent Area for development
Have the necessary skills to assess the individual's readiness and motivation to participate in behaviour change strategies and setting goals.	Competent Area for development
Have the necessary skills to perform physiological baseline measures to guide in determining suitability for PR: Heart rate, blood pressure, respiratory rate, temperature, auscultation oxygen saturations, height and weight and estimate body mass index (BMI).	Competent Area for development
Have the necessary skills to perform measures of dyspnoea: Modified BORG Score, Modified Medical Research Council Score for Breathlessness (mMRC) and perceived rate of exertion (PRE).	Competent Area for development
Have the necessary skills to perform measure of co-ordination: such as the Finger Nose Test, Shin Test. Demonstrate the skills to perform measure of Balance: such as the 3 or 4 Point Balance Test.	Competent Area for development
 Have the necessary skills to perform measures of strength: Manual Muscle Testing (MMT) (Grade 0-5) or 1Rep Max. Oddvar Holten Diagram (predicted IRep Max)(safer in older frail patients) Grip Strength using a dynamometer. 5-Sit to Stand. Timed Up and Go. RPM machine for PiMax for diaphragmatic muscle testing Theraband strength prescription 	Competent Area for development

Have the necessary skills to identify and screen for frailty when	Competent	
appropriate using the Clinical Frailty Score. Assess for need for walking	Area for development 🗌	
aid if appropriate.	. –	
Have the necessary skills to critically evaluate the information	Competent	
collected to determine exercise prescription and a physical activity	Area for development 🗌	
plan.	. –	
Have the necessary skills to screen for symptoms/health status using	Competent 🗌	
validated tools such as:	Area for development 🗌	
	. –	
Disease Specific Questionnaires:		
The Assessment Control Test (ACT)		
The COPD Assessment Test (CAT).		
Psychiatric Questionnaires.		
The Heavital Anniator and Department and (HADe)		
The Hospital Anxiety and Depression scale (HADs.)		
General Anxiety Disorder 7-item (GAD-7).		
The Patient Health Questionnaire (PHQ-9).		
Generic QOL Questionnaire.		
The EuroQol 5D-5L (EQ-5D-5L).		
Malnutrition Questionnaire		
Mini Nutritional Assessment (MNA).		
Have the knowledge and understanding of Mean Clinical Importance	Competent _	
Difference (MCID) scores for each tool used.	Area for development 🗌	
Have the knowledge and understanding of referral exiteric and referral	Competent [
Have the knowledge and understanding of referral criteria and referral	. –	
processes to other health professionals for input following outcomes	Area for development 🗌	
of the screening. Have the necessary skills to use shared decision making with the	Competent 🗌	
patient to provide a treatment plan Specific, Measurable Achievable	Area for development [
Relevant Timely (SMART) goals.	Area for development _	
Have the necessary skills to quantify patient outcomes through pre	Competent 🗌	
and post assessment.	Area for development	
and post assessment.	Area for development	
Have the necessary skills to communicate with referring physician.	Competent	

	Area for development 🗌	
Competency Achieved		
Improvement required 🗔	Agreed action [] (outline as appropriate)	Date:
Yes competency achieved 🗔	Comments:	Date:
Signed Reviewee:	Signed reviewer:	Date:
Print Name:	Print Name:	

Competency 3: Dyspnoea assessment and management

No.	Competency	Evidence	Date	Comments/Action Plan				
In rel	In relation to dyspnoea assessment and management the Physiotherapist will:							
	Have knowledge and an understanding of causes & physiology of dyspnoea in patients with CLD.	Competent Area for development						
	Have knowledge and an understanding of appropriate tools to measure dyspnoea – mMRC, modified BORG, CRDQ(dyspnoea domain), Dyspnoea 12 and multidimensional dyspnea profile covering functioning, breathing and psychological etc.	Competent Area for development						
	Have knowledge and an understanding of Breathing strategies/ dysfunctional breathing. Pharmacological /psychological treatment of dyspnea. Supplemental oxygen. Pharmacological therapy-e.g. bronchodilators. Cognitive Behavioural Therapy (CBT).	Competent Area for development						

	Non-pharmacological approaches - breathing retraining,			
	Non Invasive Ventilation (NIV), Purse Lip Breathing (PLB).			
	Have the necessary skills to perform pulse oximetry.	Competent 🗌		
	Know when to refer a patient for an Ambulatory Oxygen Assessment (AOT).	Area for development 🗌		
	Have the necessary skills to recognise need for alternate testing	Competent 🗌		
	e.g. Arterial Blood Gas (ABG).	Area for development 🗌		
	Have the necessary skills to identify need for referral for long term	Competent _		
	oxygen assessment and collaborate with the respiratory Consultant and other HCP for optimal prescription for Long Term Oxygen	Area for development 🗌		
	Therapy (LTOT) if indicated.			
	Have the necessary skills to titrate oxygen during exercise and if	Competent 🗌		
	titration is required discuss with the prescriber if a change is	Area for development 🗌		
	necessary. Complete the HSELand module on oxygen canister training.			
	Have the necessary skills to promote patient understanding of the	Competent 🗌		
	uses, benefits and risk of oxygen therapy.	Area for development		
	, , , , , , , , , , , , , , , , , , , ,			
Compe	tency Achieved			
Improvement required		Agreed action [(outline as appropriate)		Date:
Yes competency achieved 🗔		Comments:		Date:
_	Reviewee:	Signed reviewer:		Date:
Print Name:		Print Name:		

Competency 4: Exercise testing

No.	Competency	Evidence	Date	Comments/ Action Plan			
In rela	In relation to exercise testing the Physiotherapist will:						
	Have knowledge and an understanding of strength and	Competent					
	cardiovascular exercise testing.	Area for development 🗌					
	Have knowledge and an understanding of the use of a field test	Competent					
	e.g. ISWT or 6MWT as an outcome measure.	Area for development 🗌					
	Have knowledge and an understanding of published guidelines	Competent					
	and protocols when performing field tests.	Area for development 🗌					
	Have knowledge and an understanding of Mean Clinical	Competent					
	Importance Difference (MCID) scores for each tool used.	Area for development 🗌					
	Have knowledge and an understanding of the application of	Competent					
	exercise testing results into exercise prescription.	Area for development 🗌					
	Have the necessary skills to complete 6MWT in line with ATS	Competent					
	criteria.	Area for development 🗌					
	Have the necessary skills to complete a shuttle walk test in line	Competent 🗌					
	with ERS/ATS guidelines.	Area for development 🗌					
	Have the necessary skills to develop an exercise prescription	Competent					
	based on the strength and exercise field test results.	Area for development 🗌					
Compe	tency Achieved						
Improv	ement required 🗌	Agreed action (outline as approp	oriate)	Date:			
Yes co	mpetency achieved 🗌	Comments:		Date:			
Signed	Reviewee:	Signed reviewer:		Date:			
Print N	ame:	Print Name:					

Competency 5: Exercise training & prescription

No.	Competency	Evidence	Date	Comments/Action Plan			
In rel	In relation to exercise training and prescription the Physiotherapist will:						
	Have knowledge and an understanding of normal and	Competent 🗌					
	abnormal physiologic responses to exercise.	Area for development 🗌					
	Have knowledge and an understanding of specific	Competent 🗌					
	pathophysiologic factors limiting exercise tolerance in CLD.	Area for development 🗌					
	Have knowledge and an understanding of the basis of	Competent 🗌					
	exercise training in CLD including reduction in peripheral	Area for development 🗌					
	muscle mass predominantly in the quadriceps and distal						
	lower limbs, presence of sarcopenia and cachexia.						
	Have knowledge and an understanding of the safety	Competent 🗌					
	precautions for exercise training.	Area for development 🗌					
	Have knowledge and an understanding of an individual	Competent 🗌					
	exercise plan with SMART goals including Activity of Daily	Area for development 🗌					
	Living (ADL) and a home exercise programme.						
	Have knowledge and an understanding of the prescription	Competent 🗌					
	and adaptation of safe and effective exercise to the	Area for development 🗌					
	individuals needs in line with guidelines and exercise						
	principles and using monitoring tools.						
	Have knowledge and an understanding of exercise principles	Competent _					
	including overload principle & the Frequency, Intensity,	Area for development 🗌					
	Time, Type (FITT) principle, adaptation, specificity,						
	reversibility variation and recovery and individual response.						
	Have the necessary skills to develop an individualised and	Competent _					
	effective exercise prescription including endurance and	Area for development 🗌					
	flexibility components. Have the necessary skills to modify an exercise plan due to	Competent [
	pain, breathlessness or drop in oxygen levels.	Area for development [
	Have the necessary skills to use objective physiological	Competent					
	measures to inform individualised exercise prescription e.g.	Area for development					
	Rate Perceived Exertion (RPE).	Area for development _					
	rate refleived exertion (KPE).						

	Have the necessary skills to interpret data during exercise	Competent 🗌		
	training.	Area for development 🗌		
	Have the necessary skills to encourage effective use of	Competent 🗌		
	resources to help individual meet goals and objectives-e.g.	Area for development 🗌		
	activity diary.			
	Have the necessary skills to recognise signs and symptoms	Competent 🗌		
	of exercise intolerance.	Area for development		
	Have the necessary skills to educate and support safe	Competent 🗌		
	exercise signs and symptoms of overexertion or under	Area for development		
	achievement and activities to avoid.			
	Have the necessary skills to review and adapt the exercise	Competent 🗌		
	plan and prescription in response to the individuals'	Area for development		
	motivation, needs and abilities and progress or regress.			
	Have the necessary skills to ensure familiarity with the	Competent 🗌		
	participant's medical history and risk assessment.	Area for development 🗌		
Compe	etency Achieved			
Improv	vement required 🗌	Agreed action [(outline as appropriate)		Date:
Yes competency achieved 🗌		Comments:		Date:
Signed Reviewee:		Signed reviewer:		Date:
Print Name		Print Name		

Competency 6: Prepare the individual for supervised exercise

No.	Competency	Evidence	Date	Comments/ Action Plan		
In rela	In relation to preparing the individual for supervised exercise the Physiotherapist will:					
	Have the necessary skills to ensure the individual	Competent 🗌				
	understands the purpose, structure, procedures and	Area for development 🗌				
	objectives of their session and how they link to their goals.					
	Have the necessary skills to identify and respond to any	Competent 🗌				
	information the individual provides in response to their	Area for development 🗌				
	previous sessions or any change in their condition through					
	pre- class screening and clinical measures.	_				
	Have the necessary skills and understanding to work in	Competent _				
	partnership with the patient to discuss, agree and record	Area for development 🗌				
	with the individual any changes to their planned session's					
	activities.					
	Have the necessary skills to work with participants to ensure	Competent _				
	required preparation for the class is undertaken, including	Area for development 🗌				
	the administration of any necessary medications.					
	Have the necessary skills and understanding to reinforce	Competent _				
	safety measures at all times.	Area for development				
	Have the necessary skills and understanding to ensure	Competent _				
	individuals are appropriately dressed and equipped for	Area for development 🗌				
	exercise e.g. footwear.					
	tency Achieved	T		T -		
Improv	rement required 🗌	Agreed action \(\text{[]}\) (outline as appropria	te)	Date:		
		Community		Data:		
Yes co	mpetency achieved 🗌	Comments:		Date:		

Signed Reviewee:	Signed reviewer:	Date:
Print Name:	Print Name:	

Competency 7: Lead and deliver the supervised exercise session

No.	Competency	Evidence	Date	Comments/Action Plan		
In rel	In relation to leading and delivering the supervised exercise session the Physiotherapist will:					
	Have knowledge and an understanding of the principles of exercise in relation to respiratory conditions (and comorbidities) sufficient to support/lead the session.	Competent Area for development				
	Have the necessary skills to teach review and adapt individual and group exercise in response to changing circumstances and individual's response to exercise.	Competent Area for development				
	Have the necessary skills to establish and justify the staff/patient ratio based on supervision requirements and risk stratification.	Competent Area for development				
	Have the necessary skills to collaborate appropriately with other team members to ensure safe and effective class management.	Competent Area for development				
	Have the necessary skills to lead exercise sessions in line with the exercise principles appropriate to individual needs and functional abilities.	Competent Area for development				
	Have the necessary skills to provide individuals with warm up and cool down exercises that are appropriate to their clinical status and ability.	Competent Area for development				
	Have the necessary skills to provide instruction, explanation and exercise demonstration.	Competent Area for development				
	Have the necessary skills to monitor the individuals exercise performance by using subjective e.g. RPE, and objective e.g. Heart Rate, SpO2 measures to effectively monitor exercise intensity	Competent Area for development				

	Demonstrate the ability to observe individuals throughout		
	the exercise session and take appropriate action as required		
	including correcting technique and positive reinforcement.		
	Have the necessary skills to prescribe, teach, progress and	Competent [
	modify the following	Area for development 🗌	
	,		
	Endurance exercise.		
	Resistance exercise.		
	Flexibility.		
	Balance and coordination.		
	Have the necessary skills for effective use of verbal	Competent	
	instruction, demonstration and audio and visual cues and	Area for development 🗌	
	motivational techniques when delivering group exercise.		
	Have the necessary skills to provide individuals with an	Competent 🗌	
	appropriate period of post exercise supervision.	Area for development 🗌	
Compe	tency Achieved		
Improv	ement required 🗌	Agreed action [(outline as appropriate)	Date:
Yes competency achieved		Comments:	Date:
Signed	Reviewee:	Signed reviewer:	Date:
_		Print Name:	

Competency 8: Managing the unwell patients

No.	Competency	Evidence	Date	Comments/Action Plan		
In rela	In relation to managing the unwell patient the Physiotherapist will:					
	Have evidence of BLS certification in line with job description/professional registration requirements.	Competent Area for development				
	Have the necessary skills to identify and treat life- threatening situations or adverse events.	Competent Area for development				
	Have knowledge and an understanding of the appropriate response to changing signs and symptoms.	Competent Area for development				
	Learn to recognise and manage adverse events such as falls, sprains and fractures, muscle weakness, poor balance.	Competent Area for development				
	Have the necessary skills to act in a calm, sensitive efficient manner when dealing with an unwell individual and know when to escalate an adverse event.	Competent Area for development				
	Use the necessary skills and support of colleagues when managing an unwell individual, adapting role (within scope of practice) in response to the developing situation and ensure other group participants are managed appropriately.	Competent Area for development				
	Have the necessary skills to assess for signs and symptoms which may indicate a change in respiratory status and take appropriate action.	Competent Area for development				
	Have the necessary skills to recognise other signs and symptoms which may indicate a new condition or change in an underlying condition and take appropriate action.	Competent Area for development				
	Have the necessary skills to differentiate between respiratory and non-respiratory symptoms and take appropriate action.	Competent Area for development				
	Have the necessary skills to deal appropriately with individuals who present with medical complications that	Competent Area for development				

require intervention but do not necessarily require exclusion from exercise e.g. angina, poor diabetic control, hypotension, slow or fast HR etc. Have the knowledge and understanding and ensure familiarity with and describe the local emergency protocol.	Competent Area for development				
for managing an unwell individual.					
Have the necessary skills to give a concise and accurate handover to HCP and complete appropriate documentatio	Competent Area for development Area for de				
Competency Achieved					
Improvement required 🗌	Agreed action [(outline as appropriate)	Date:			
Yes competency achieved	Comments:	Date:			
Signed Reviewee:	Signed reviewer:	Date:			
Print Name:	Print Name:				

Competency 9: Collaborative self – management & psychosocial management & MDT Education

No.	Competency	Evidence	Date	Comments/Action Plan			
In rela	In relation to collaborative self-management the Physiotherapist will :						
	Have experience working with individuals with chronic lung disease in physiotherapy	Competent Area for development					
	Have experience working in a group setting in physiotherapy	Competent Area for development					
	Have awareness of whole-system supports for self- management including maintenance exercise programmes, Peer Support Groups, the Living Well Programme, Social Prescribing.	Competent Area for development					
	Have the necessary skills to practise and reinforce techniques to promote self-management behaviour change,	Competent Area for development					

increase patient knowledge, goal setting, problem solving and shared decision making.		
Have the necessary skills to provide information necessary to enable individuals to make informed decisions about all aspects of PR.	Competent Area for development	
Have the necessary skills to identify impairments to learning and adapt educational strategies appropriately.	Competent Area for development	
Have the necessary skills to provide relevant resources related to all areas of exercise and education.	Competent Area for development	
Have knowledge and an understanding of behaviour change.	Competent Area for development	
Have the necessary skills to teach relevant individualised self-management plans.	Competent Area for development	
Have the necessary skills to teach strategies for prevention, early recognition and treatment of exacerbations including an action plan.	Competent Area for development	
Have the necessary skills to teach medication adherence including inhaler technique and teaching inhaler technique.	Competent Area for development	
Have knowledge and an understanding of end of life discussions and advanced directives including palliative care. Identify the need and facilitate onward referrals to other services where appropriate.	Competent Area for development	
Have knowledge and an understanding and ability to teach the effects of smoking or passive smoking on CLD. Have knowledge of local smoking cessation supports available and identify the need and facilitate onward referrals to other services where appropriate.	Competent Area for development	
Have the necessary skills to explain the effects of being under-weight or overweight with CLD when participating in PR. Identify the need and facilitate onward referrals to other services where appropriate.	Competent Area for development	

	Have knowledge and an understanding of nutritional	Competent 🗌	
	counselling. Identify the need and facilitate onward referrals	Area for development 🗌	
	to other services where appropriate.		
	Have knowledge and an understanding of medications-	Competent 🗌	
	types, indications, contraindications.	Area for development 🗌	
	Have the necessary skills to teach airway clearance	Competent 🗌	
	techniques.	Area for development 🗌	
	Have the necessary skills to teach breathing techniques.	Competent 🗌	
		Area for development 🗌	
	Have the necessary skills to teach energy conservation.	Competent	
	Identify the need and facilitate onward referrals to other	Area for development 🗌	
	services where appropriate.		
	Have knowledge and an understanding of CLD and	Competent	
	emotional functioning especially anxiety and depression.	Area for development 🗌	
	Have knowledge and an understanding of CLD and social	Competent 🗌	
	relationships and quality of life.	Area for development 🗌	
	Have knowledge and an understanding of CLD and cognitive	Competent 🗌	
	function & socioeconomic factors.	Area for development 🗌	
	Have knowledge and an understanding of the	Competent 🗌	
	pharmacological agents that can be used to treat	Area for development 🗌	
	psychological distress.		
	Have knowledge and an understanding of other services for	Competent 🗌	
	onward referral to address psychosocial distress or cognitive	Area for development 🗌	
	concerns.	. –	
	Have the necessary skills to use validated tools screening for	Competent 🗌	
	anxiety and depression and quality of life, taking	Area for development 🗌	
	appropriate action based on outcomes.		
	Have the necessary skills to perform individual or group	Competent 🗌	
	education to address stress management and effective	Area for development 🗌	
	coping strategies.		
Compe	tency Achieved		
	ement required	Agreed action [(outline as appropriate)	Date:
	. —		

Yes competency achieved 🗌	Comments:	Date:
Signed Reviewee:	Signed reviewer:	Date:
Print Name:	Print Name:	

Competency 10: Post assessments and forward planning

No.	Competency	Evidence	Date	Comments/Action Plan
In rel	ation to forward planning the Physiotherapist will:			
	Have the necessary skills to conduct an appropriate assessment on completion of the programme which evaluates progress to date and establishes a discharge plan for the individual.	Competent Area for development		
	Provide the referrer/GP/healthcare professional with a discharge summary and maintenance plan.	Competent Area for development		
	Have the necessary skills to provide information on future options for continued activity including home based exercise, support groups, social prescribing and maintenance classes if available.	Competent Area for development		
	Have the necessary skills to reinforce the benefits of physical activity and on-going self-management long term exercise.	Competent Area for development		
	Have the necessary skills to enable the individual to carry out self-monitoring to continue to exercise, and to continue to live well with their condition.	Competent Area for development		
	Have knowledge and an understanding to discuss and facilitate onward referrals to other services where appropriate.	Competent Area for development		

Competency Achieved				
Improvement required	Agreed action [(outline as appropriate)	Date:		
Yes competency achieved 🗌	Comments:	Date:		
Signed Reviewee:	Signed reviewer:	Date:		
Print Name:	Print Name:			

Competency 11: Virtual Pulmonary Rehabilitation (VPR) if appropriate locally

No.	Competency	Evidence	Date	Comments/Action Plan		
In rel	In relation to virtual PR the Physiotherapist will:					
	Have knowledge and an understanding of telerehabilitation, benefits, indications and criteria for use.	Competent Area for development N/A				
	Have the necessary skills to evaluate relevant factors impacting the delivery of telerehabilitation, including patient digital literacy, reliable internet connection, and availability of suitable devices to support the videoconferencing platform.	Competent Area for development N/A				

	Have knowledge and an understanding of telerehabilitation	Competent 🗌	
	assessment of patients if unable to perform assessment face	Area for development 🗌	
	to face.	N/A 🗔	
	Have knowledge and an understanding of the impact of	Competent 🗌	
	telerehabilitation on the ability to monitor, progress and	Area for development 🗌	
	modify exercise safety.		
	Have knowledge and an understanding of assessment and	Competent	
	monitoring tools appropriate for use with telerehabilitation.	Area for development 🗌	
		N/A 🗌	
	Have the necessary skills to adhere to local policies on GDPR	Competent	
	and consent and security.	Area for development 🗌	
		N/A 🗌	
	Have the necessary skills to communicate effectively via	Competent 🗌	
	telerehabilitation.	Area for development 🗌	
		N/A 🗌	
	Have the necessary skills to put systems in place that will	Competent 🗌	
	ensure the safe and effective delivery of a service.	Area for development 🗌	
	,	N/A 🗌	
	Have the necessary skills to identify outcome measures	Competent 🗌	
	which are safe and easy to collect via virtual technology.	Area for development 🗌	
	,	N/A 🗀	
	Harris the grant of the transfer of the transf	Commission 7	
	Have the necessary skills to identify outcome measures	Competent _	
	which should ideally be carried out in-person (e.g. exercise	Area for development	
	testing for the purpose of assessing desaturation).	N/A 🗀	
	Have knowledge and an understanding of	Competent [
	pathways/measures in place in the event of adverse	Area for development 🗌	
	reactions to exercise during VPR.	N/A ☐	
	·		
Improv	ement required 🗌	Agreed action [] (outline as appropriate)	Date:
Yes co	mpetency achieved 🗌	Comments:	Date:
Signed	Reviewee:	Signed reviewer:	Date:

Print Name:	Print Name:	

Operational & Services Competencies

Competency 12: Prepare, adapt environment and equipment

No.	Competency	Evidence	Date	Comments/Action Plan		
In rela	In relation to preparing and adapting the environment and equipment the Physiotherapist will:					
	Have evidence of up to date mandatory training in Basic Life Support infection control, health and safety.	Competent Area for development				
	Have the necessary skills to perform a full risk assessment of venue (to include medical gases i.e. oxygen) using the HSE Risk Assessment Matrix (please see HSE Document 'Risk Assessment Tool and Guidance including guidance on application).	Competent Area for development				
	Have the necessary skills to identify, organise and provide suitable location for the service with senior management.	Competent Area for development				
	Have the necessary skills to apply national health and safety guidelines and local operational policies when conducting environmental health and safety assessments.	Competent Area for development				
	Have the necessary skills to identify potential risks and minimise resulting hazards in the environment in which the session will take place- adequate heat, light, ventilation.	Competent Area for development				
	Have the necessary skills to ensure that any necessary equipment, furniture or resources are prepared, available and in a fit state and ready for use.	Competent Area for development				
	Have knowledge and an understanding to ensure that any equipment transferred to community venues is transported and stored safely.	Competent Area for development				

	Have knowledge and an understanding to follow local policies	Competent	
	and procedures to report and record problems with the	Area for development 🗌	
	environment or equipment.		
	Have knowledge and an understanding to ensure	Competent 🗀	
	resuscitation equipment is in place, it is checked and ready to	Area for development 🗌	
	use.		
	Have knowledge and an understanding to ensure oxygen	Competent	
	equipment that is in place is checked and ready to use and	Area for development 🗌	
	stored appropriately.		
	Have the necessary skills to advise patients to bring their own	Competent 🗌	
	rescue inhaler, angina medication, and portable oxygen (id	Area for development 🗌	
	prescribed) to each class.		
		_	
	Have the necessary skills to adapt the exercise environment	Competent 🗀	
	during exercise session as appropriate.	Area for development 🗌	
	Have the necessary skills to ensure all equipment is cleansed	Competent _	
	as per local infection control guidelines. Local guidelines with	Area for development 🗌	
	regards to the disinfectant/sterilizing agent to be used, the		
	strength of the solution, safety wear when mixing solutions,		
	storage and mixing area for chemicals, and individual		
	equipment requirements.		
	Have the necessary skills to ensure all staff is aware of and	Competent	
	compliant with applicable health and safety legislation,	Area for development 🗌	
C 2 122 12 2	including incident reporting and be able to act accordingly.		
	tency Achieved		
Improv	ement required 🗌	Agreed action (outline as appropriate)	Date:
Yes competency achieved [Comments:	Date:
	, ,		
Signed	Reviewee:	Signed reviewer:	Date:
Print Name		Print Name:	

Competency 13: Service planning and management

No.	Competency	Evidence	Date	Comments/Action Plan			
In rela	In relation to service planning and management the Physiotherapist will:						
	Have the necessary skills to agree and establish clear service aims and objectives with measurable outcomes for exercise and quality of life.	Observed Discussed Other N/A					
	Have the necessary skills to plan, develop and implement operational procedures and protocols for service delivery including inclusion criteria, exclusion criteria in line with evidence based practice.	Observed Discussed Other N/A					
	Have knowledge and an understanding to review all protocols on regular basis.	Observed ☐ Discussed ☐ Other ☐ N/A ☐					
	Have the necessary skills to develop and implement system's to ensure service evaluation and development.	Observed Discussed Other N/A					
	Have the necessary skills to record and submit national KPIs.	Observed Discussed Other N/A					
	Have the necessary skills to provide effective operational management of the team prioritising workload, ensuring adequate staffing levels and skill mix to cover service provision.	Observed Discussed Other N/A					
	Have the necessary skills to engage in effective teamwork to promote quality, continuity of care and a cost effective service.	Observed ☐ Discussed ☐ Other ☐ N/A ☐					

	Have knowledge and an understanding of accountability for	Observed 🗌		
	implementation of health and safety legislation and policies	Discussed 🗌		
	and procedures.	Other 🗌		
		N/A 🗌		
	Provide evidence of effective consultation with service users	Observed 🗌		
	when planning and developing the service.	Discussed 🗌		
		Other 🗌		
	Ensure that all professionals delivering the exercise	Observed 🗌		
	programme hold the appropriate qualifications, knowledge	Discussed 🗌		
	and skills.	Other 🗌		
		N/A 🗔		
	Provide timely and accurate reports and handovers to ensure	Observed 🗌		
	seamless transition between service providers.	Discussed 🗌		
		Other 🗌		
		N/A 🗔		
	Contribute to the development of others by providing a wide	Observed 🗌		
	range of Continued Professional Development (CPD)	Discussed 🗔		
	opportunities.	Other 🗌		
	••	N/A 🗔		
		, _		
Compe	tency Achieved			
Improv	rement required 🗌	Agreed action [(outline as appropr	iate)	Date:
	. –			
Yes competency achieved		Comments:		Date:
Signed Reviewee:		Signed reviewer:		Date:
Print Name:		Print Name:		

Competency 14: Service evaluation

No.	Competency	Evidence	Date	Comments/Action Plan		
In rela	n relation to service evaluation the Physiotherapist will :					
	Have the necessary skills to identify, develop and implement appropriate data collection enabling comprehensive service evaluation. Ensure timely submission of required ECC Metrics Have the necessary skills to identify and use appropriately valid	Observed Discussed Other Observed Observed				
	and reliable quantitative and qualitative assessment tools to measure the value of the programme.	Discussed 🗌 Other 🗒				
	Have the necessary skills to collect and record individual patient outcome measures on a database.	Observed Discussed Other				
	Have the necessary skills to accurately collect and record key service data including referral information, attendance, and uptake records.	Observed Discussed Other				
	Have the necessary skills to ensure that service users have contributed to the evaluation process.	Observed Discussed Other				
	Have the necessary skills to analyse local service data using reliable methods and draw valid conclusions and make recommendations for the service.	Observed Discussed Other				
	vement required	Agreed action (outline as approp	priate)	Date:		
Yes co	mpetency achieved 🗌	Comments:		Date:		
Signed Reviewee: Print Name:		Signed reviewer: Print Name:		Date:		

Competency 15: Continued Professional Development (CPD) and Quality Improvement

No.	Competency	Evidence	Date	Comments & Actions
In rela	ation to CPD the Physiotherapist will :			
	Engage in continuous professional development to stay updated on best	Discussed 🗌		
	practices in pulmonary rehabilitation	Other 🗌		
	Attend workshops, conferences, and training sessions relevant to respiratory	Discussed 🗌		
	care	Other 🗌		
	Participate in quality improvement projects aimed at enhancing the delivery	Discussed 🗌		
	and outcomes of pulmonary rehabilitation services	Other 🗌		
	Utilise audit data and patient feedback to refine and improve care pathways	Discussed 🗌		
		Other 🗌		
	Analyse local service data using reliable methods and draw valid conclusions	Discussed 🗌		
	and make recommendations for the service.	Other 🗌		

Acknowledgements

Thank you to the specialist physiotherapy team who assisted in the updated this document.

- Niamh Duignan Clinical Specialist Physiotherapist Galway City Hub.
- Clodagh O'Meara Clinical Specialist Physiotherapist Dublin North West Hub.
- Agnes Barry Clinical Specialist Physiotherapist, Louth Hub.
- Susan Arthurs Clinical Specialist Physiotherapist Kerry Hub.

With input from Staff Grade physiotherapists Ciara Cummins and Rebecca O'Malley.

Thank you to the Physiotherapist Managers who professionally line manager the physiotherapists in the Specialist Ambulatory Care Hubs who reviewed and provided feedback on the document.

NCP Working Group on this document

Susan Curtis, Programme Manager Sign off Dr Sarah O'Brien NCAGL 13/11/24

Resources

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- 2. Prime TOOLhttps://www.csp.org.uk/documents/copd-prime-tool
- 3. An Official American Thoracic Society/European Respiratory Society Statement: Key Concepts and Advances in Pulmonary Rehabilitation AMERICAN JOURNAL OF RESPIRATORY AND CRITICAL CARE MEDICINE VOL 188 2013
- 4. Chronic obstructive pulmonary disease in over 16s: diagnosis and management NICE guideline [NG115] Published: 05 December 2018
- 5. Chronic obstructive pulmonary disease in adults Quality standard [QS10] Published: 28 July 2011 https://www.nice.org.uk/guidance/qs10
- 6. Pulmonary rehabilitation https://www.erswhitebook.org/chapters/pulmonary-rehabilitation/
- 7. ATS Statement Guidelines for the Six-Minute Walk Test https://www.atsjournals.org/doi/10.1164/ajrccm.166.1.at1102
- 8. Task Force Report. ERS /ATS Technical Standard. Field Walking Test in Chronic Respiratory Disease. Eur Respir J 2014; 44: 1428–1446 | DOI: 10.1183/09031936.00150314
- 9. How to carry out a field walking test in chronic respiratory disease https://breathe.ersjournals.com/content/11/2/128

- 10. HSELand module COPD
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- 12. HSELand module- Pulmonary Rehabilitation
- 13. NCP Respiratory Guidance document:
 - 1. Setting up a Pulmonary Rehabilitation Programme for Healthcare Professionals
 - 2. Setting up a Virtual Pulmonary Rehabilitation Programme.
- 14. Irish Guidelines on Long Term Oxygen Therapy (LTOT) in Adults 2015