



## HSE Technology and Transformation Committee Meeting

### Minutes

A meeting of the HSE Technology and Transformation Committee was held on Wednesday 17 April 2024 at 09:00 via video conference.

**Members Present:** Tim Hynes (Chair), Fergus O’Kelly, Martin McCormack, Rosaleen Killalea, Derick Mitchell, Brendan Whelan.

**Apologies:** Barry Lowry

**HSE Executive Attendance:** Niamh Drew (Deputy Corporate Secretary), Rebecca Kennedy (Office of the Board).

**Joined the Meeting:** Damien McCallion (Chief Operations Officer), Gary Holohan (PwC), Yvonne Mowlds (PwC).

Minutes reflect the order in which items were considered and are numbered in accordance with the original agenda. All performance/activity data used in this document refers to the latest information available at the time.

#### 1. Committee Members Private Discussion

The Committee held a private session to review the agenda, the relevant papers and approach to conducting the meeting, noting that the focus of the meeting would be to receive updates on key items and to suggest relevant actions as they became apparent.

#### 2. Governance and Administration

##### 2.1 Declarations of Interest

No conflicts of interest were declared.

#### 3 Prioritisation Framework for Transformation

*COO, Y Mowlds and G Holohan joined the meeting*



The COO confirmed that he is due to commence full time as the CTTO in early June 2024. The Committee noted that the role has been strengthened from its original design to also be Deputy CEO which gives added weight to the appointment as there is a clear expectation of involvement at high level across transformation and the role will not be just exclusive to technology.

The COO gave the Committee a verbal update on the implementation of the HSE Prioritisation Framework for Transformation (the Framework), which was developed in 2023 as a management support tool. He noted that during 2023, the Framework was used as a support tool to identify priority service developments in preparing the National Service Plan 2024 and in light of the requirement to plan for an affordable workforce, while at the same time ensuring critical development priorities were progressed, the Prioritisation Framework was used to focus on posts and therefore the operational and transformation programmes that was reflected in the NSP 2024.

He advised that the CEO has confirmed that under the new HSE Structures, an Organisational Change Unit will be developed which will have responsibility for driving organisation wide transformational programmes. This unit will have a direct reporting line to the CEO. The Committee requested that clarity be provided on whether the Organisational Change Unit and the CTTO role will overlap. An update is to be provided on this and the wider work completed as part of this project at the next meeting of the Committee.

The Committee were informed that the overarching focus now is for a completely connected change programme with the capability to have a single overview and facilitate interventions and decisions at critical times. The Framework will be utilised as part of this work.

The Committee discussed the key role that the new HSE Corporate Plan will play in the upcoming transformation process and emphasised that a clear decision from the Board is needed on whether the development of the Corporate Plan should be supported by the Planning and Performance Committee or the Technology and Transformation Committee and that the Plan should be available before the 2025 planning cycle begins later in the year. The COO confirmed that the Framework would be issued as part of planning guidance to all REO's going forward.

The Committee emphasised that the appropriate use of the Framework will provide assurance to the Board that there are rational decisions being made when supporting one programme over another. It was agreed that the COO would prepare an example for the Committee to discuss at its next meeting



which would be based on programmes currently proposed as part of the *Roadmap for Service Improvement 2023 – 2026 Disability Services for Children and Young People*.

COO, Y Mowlds and G Holohan left the meeting

**4 AOB**

No matters arose under this item.

The meeting concluded at 10:28.

Signed:   
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Tim Hynes  
Chairperson

Date: 15 May 2024