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4<sup>th</sup> March 2024

Deputy Matt Shanahan,  
Leinster House,  
Kildare Street,  
Dublin 2

**PQ Ref 4042/24**

*\*To ask the Minister for Health further to Parliamentary Question No. 586 of 3 October 2023, if he is comfortable with the governance approach in raised therein, if he can further clarify who undertakes performance appraisals and signs off on any expense claims in relation to the executive roles in the SSWHG; and if he will make a statement on the matter\*.*

- **Deputy Matt Shanahan**

Dear Deputy Shanahan,

The Health Service Executive has been requested to reply directly to you in the context of the above Parliamentary Question, which you submitted to the Minister for Health for response. We have examined the matter and the following outlines the position.


HSE staff, including executive roles, may claim expenses, such as travel costs, when incurred on necessary official business relating to their role. Expense claims are reviewed and approved by the relevant line manager or their delegate.

With the recent implementation of the National Integrated Staff Records & Pay System (NiSRP) the SSWHG is transitioning from the use of a paper based expense claim process to an electronic system. As part of this transition, the organisation management structures are being reviewed, validated and updated as required. This validation exercise takes into account any change in direct reporting lines.

Performance achievement for the SSWHG executive roles are undertaken by the relevant line manager as part of the performance achievement procedures and guidelines set out on the HSE website.

I trust this information is of assistance to you but should you have any further queries, please do not hesitate to contact me.

Yours sincerely,



John R. Higgins,  
Professor of Obstetrics and Gynaecology,  
Chief Executive Officer,  
South/South West Hospital Group.

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