



Oifig an Stiúirthóra Náisiúnta, Acmhainní Daonna

Feidhmeannacht na Seirbhísí Sláinte

Ospidéal Dr. Steevens'

Baile Átha Cliath 8

Office of the National Director of Human Resources

Health Service Executive

Dr. Steevens' Hospital

Dublin 8

Tel: 01 6352319 Email: nationalhr@hse.ie

Paul Kehoe T.D.

2nd February, 2022

PQ 1316/22 To ask the Minister for Health if there are plans to rectify the matter in relation to healthcare workers who have been unable to take their full entitlement of annual leave due to short-staffing issues or requested leave not being sanctioned by managers and who have had remaining leave at year end annulled with no permission to carry over leave; and if he will make a statement on the matter. -Paul Kehoe

Dear Deputy,

I refer to your recent parliamentary question above which was sent to the HSE for reply.

All staff are requested to use their Annual Leave quotient and the general practice is that line managers liaise with their staff to ensure that leave days are taken. Any information in this regard would be held by line managers locally and is not recorded centrally.

The issue of staff who have been unable to take their full entitlement of annual leave due to short-staffing issues and who have had remaining leave at year end are addressed in HSE HR Circular 003/2021 at this link: <https://www.hse.ie/eng/staff/resources/hr-circulars/hr-circular-003-2021-re-carryover-of-annual-leave-for-frontline-hcws.pdf>

Yours sincerely,

A handwritten signature in cursive script that reads "Marie O'Sullivan".

Marie O'Sullivan
National HR