

# WHAT TO EXPECT: WHEN APPLYING FOR A JOB WITH THE HSE

## What we do

We recruit for health and social care jobs in the public health service

## When you see a job you're interested in

Read the advertised job specification carefully to make sure you are a good fit  
Match your experience and education to what is being asked for

## Gain a better understanding of the role

Speak with the named informal contact

## Candidate Information document

This will tell you what we will do, when we will do it and why we do it

## Application Form

Always ensure to use the appropriate form for the specific position you are applying for

## How will I know if my application is successful?

We will inform you of your results in writing so you'll know what is happening next

## What happens to my application form?

Representatives from the profession, supported by the recruitment team will review your application

## Apply Early

Pay close attention to the closing date and time

## Qualifications, Experience, Skills

Selection decisions are made based on what you write in your application form

## Match your experience and qualifications to the role

If you don't write it, we won't know it!

*On occasion the HSE is supported in recruitment by external companies. These companies recruit HSE employees on our behalf and to our standard.*